



Contact Verification

As part of the Health Commerce System (HCS) effort to collect the most current and accurate contact information from our users, you will be asked to verify your emergency and business contact information every six months. Having the correct information will help us successfully contact you for routine business or during an emergency. Every six months you will be presented with your contact information at log in and will be able to verify, edit, or postpone verification of your contact information.

Why are you requesting me to verify my contact information?

It is essential for the New York State Department of Health (NYSDOH) to have accurate and complete contact information for HCS users, healthcare, and public health partners. Verifying your contact information periodically will help ensure that you do not miss routine or emergency communications from NYSDOH.

How often will I have to review my contact information?

Every six months.

What do I do if my information is correct?

Click Verify. You will then be forwarded to the HCS home page. You will not be asked to verify your contact information again for another six months.

What do I do if my information is incorrect?

Click Edit > correct your contact information > click Submit. Review your changes. If you need to make further changes, click Edit > correct your contact information > click Submit. Otherwise, click Close to be forwarded to the HCS home page.

What do I do if I have an urgent matter and do not have time to review or verify my information?

Click Remind Me Later. You will be forwarded to the HCS home page.

I just updated my contact information in the Person Update Tool. Why am I seeing the verification page?

Updating your contact information is good, but you still need to verify this information every six months.

Can I have my HCS Coordinator verify my contact information?

No, only you can verify your information.

Who do I contact if I have questions about my account?

Call the Commerce Accounts Management Unit (CAMU) at 866-529-1890.

Who do I contact if I have questions about contact information verification?

Send an email to hcsoutreach@health.ny.gov.