# Community Health Worker Scholarship

Background

The Healthcare Association of New York State, Inc. (HANYS) through the Healthcare Educational and Research Fund, Inc., (HERF) with support from the Mother Cabrini Health Foundation, is pleased to offer five scholarships for $2,500 each.Stipends will be awarded to partnering Care Connections hospitals to support the recruitment and training of local community health workers.

Eligibility

To apply for the Care Connections Community Health Worker Scholarship, an organization must:

* be a hospital or health system located in New York state and/or serving New York state residents;
* be partnering with HANYS’ Care Connections program; and
* have a mission, vision and values that align with the ethical principles, tenets and teachings of the Roman Catholic Faith, according to the [Mother Cabrini Health Foundation](https://cabrinihealth.org/catholic-values/).

Selection criteria

Applications will be evaluated within the four categories below on a scale of 1 to 5 (1: strongly disagree, 2: somewhat disagree, 3: neutral, 4: somewhat agree, 5: strongly agree), then ranked by cumulative score.

1. Financial need: this organization demonstrated a financial need to receive funding to create a hospital-based community health worker role.
2. Potential impact: this organization has projected the impact of a certified community health worker on the patients/community and the network.
3. Feasibility: this organization has clearly defined the steps required to recruit and train a community health worker within the specified timeframe. The organization has a plan to educate staff on the role of the community health worker.
4. Fiscal integrity**:** this organization has demonstrated fiscal integrity/experience managing grant funds.

Timeline

The Care Connections Community Health Worker Stipend program uses the following timeline:

|  |  |
| --- | --- |
| February 3, 2025 | Application posted |
| March 12, 2025 | Scholarship info session ([recording available](https://hanys-org.zoom.us/rec/share/bjb6ApWSlh6whGt8KSurmN_G-iGCbiXEQPyerXf4Y5c2vw6v2gCYb_MEz_zEtK2F.GAkdhDcTYM6Ua2e7) password: 5W#$z?5r) |
| April 18, 2025 | Applications due |
| May 1, 2025 | Scholarship recipients announced |
| May 9, 2025 | Agreements signed |
| December 18, 2025 | Interim report due |
| May ’25 – May ‘26 | CHW completes certification |
| May ’25 – May ‘26 | Hospital works with PM to develop CHW job description, build scope of work and educate staff on the role of the CHW |
| May 18, 2026 | Final report, certificate of completion and scholarship request form due |
| July 2026 | Final check-in with project manager |

Participation requirements:

Stipend recipients will complete the following tasks:

* Enter into an agreement with HERF to receive a scholarship for$2,500 for the training and education of a community health worker.
* View the [CHW scholarship overview information session](https://hanys-org.zoom.us/rec/share/bjb6ApWSlh6whGt8KSurmN_G-iGCbiXEQPyerXf4Y5c2vw6v2gCYb_MEz_zEtK2F.GAkdhDcTYM6Ua2e7) (password: 5W#$z?5r).
* Meet quarterly with a HANYS project manager.
* Develop CHW job description and scope of work and educate hospital staff on the CHW role.
* Submit an interim report on Dec. 18, 2025.
* Submit the final report, certificate of completion and scholarship request form by May 18, 2026.

Reporting requirements

Scholarship recipients will submit an interim report to their HANYS project manager on Dec. 18, 2025, and a final report on May 18, 2026. A Word document template will be provided to you that will allow you to explain your progress on recruiting and training a community health worker.

Financial reimbursement

Hospitals will receive funds following the submission of the CHW certificate of completion and scholarship request form. Funds will be issued within 30 days of HANYS receiving the certificate.

Scholarship recipients will submit the CHW’s certificate of completion with the scholarship request form to receive the funding.

* Certificate of completion;
* Scholarship request form;
* Form W9 Request for Taxpayer Identification Number and Certification (PDF): a completed and signed [Form W9](https://www.irs.gov/pub/irs-pdf/fw9.pdf) identifying the TIN to which payment will be made. This is submitted one time only.

# Community Health Worker Scholarship Required Contacts

Signing authority

Please list the signatory for this scholarship, including full name, credentials, role, email and phone number.

Project contact

Please list a contact for this scholarship, including full name, credentials, role, email and phone number. This person is responsible for fulfilling the community health worker scholarship requirements in partnership with a HANYS Care Connections project manager.

Financial contact

Please list the contact who, if awarded the scholarship, will manage all financial responsibilities, including submitting the certificate of completion and scholarship request form.

# Community Health Worker Scholarship Application

Organization’s legal name (the "Recipient"):

DBA/AKA (if applicable):

EIN:

Organization type

Please provide your organization’s mission, vision and values. (150 words).

Project narrative

1. Please briefly describe your organization’s need to recruit and train a new CHW (1-2 sentences).
2. Please describe the potential impact of hiring a CHW on the patients you serve and your organization (1-2 sentences).
3. Please list the steps you will take to recruit a CHW candidate and educate staff on the role of a CHW (up to six bullet points).
4. Briefly describe who will be overseeing this initiative internally (1-2 sentences).
5. Please identify the CHW training you are interested in.

Budget

Organizations will receive a $2,500 scholarship for the training and education of a newly recruited community health worker. Organizations will receive reimbursement following the submission of the CHW certificate of completion and scholarship request form.

Questions

Please contact Rachael Brust, community health worker scholarship program lead at, [rbrust@hanys.org](mailto:rbrust@hanys.org).