HANYS Sepsis Readmission Tracker tool

This tool is designed to aid users in identifying trends regarding sepsis survivor care and unplanned readmission to the inpatient setting for the purposes of prioritizing quality improvement interventions and initiatives. When using this tool, consider tracking all sepsis data, not just a subset, such as codes included in New York sepsis data reporting.

How to use this tool

Create a new workbook for each calendar year and enter data as follows:

1. When a patient with a primary or included diagnosis of sepsis during an **initial** in-patient stay is discharged, add them to the tracker:
    a. Complete Columns B through G (*required to generate the data tables and graphs found on Monthly Overviews, Discharge Setting Details and Full Dashboard tabs*).
    b. Complete Columns K through M to track follow-up communications with the patient and SNF/Rehab provider (*optional*).
2. If the patient visits the ER or has an observation bed stay, increase the number in Column H by one. Tracking this information is optional and is not reflected in the graphs and charts, but it can be sorted to identify patients who may need additional support or post-acute interventions. Consider tracking patients who present for care and are ***not*** admitted.
3. If the patient has an unplanned readmission, complete Columns I and J and then:
    a. if the **readmitted** patient is discharged **without** an included sepsis diagnosis, no further entries are needed except for any return ER or observation bed stay visits; or
    b. if the **readmitted** patient is discharged **with** an included sepsis diagnosis, add another row for that patient's discharge and repeat steps 1-3 above.

Enter Patient Data Here Tab

Subsequent tabs will auto-populate using data entered in this tab.

Data entry guidelines

Column A		No data entry is needed; it will auto-populate.
Column B	Required	Enter the patient's unique identification number.
Column C	Required	Enter the patient's first name.
Column D	Required	Enter the patient's last name.
Column E	Required	Choose the patient's primary index admission sepsis code from the drop-down menu.
Column F	Required	Enter the date of discharge from the patient's index admission; dates will auto-format.

Column G	Required	Enter the patient's discharge status from the drop-down menu.
Column H	Required	Select the number of emergency or observation bed stay visits from the drop-down menu.
Column I	Required*	Enter the date on which the patient was readmitted. If the patient was not readmitted, leave blank.
Column J	Required*	Enter the primary readmission code or diagnosis for the patient's readmission stay; consider using ICD-10 or targeted priority medical conditions for your facility.
Columns K-M	Optional	Select the appropriate option from the drop-down menu in each cell. Information relates to the patient's index admission discharge.

*Required if there is an unplanned readmission.

Notes on Column M: A circle-back call is a call to the post-acute facility to verify they have all needed information and to gather feedback regarding possible communication improvements and/or coordination during the care transition. See EQIC Circle Back Interview Tool.

Monthly Overviews, Discharge Setting Details and Full Dashboard Tabs

The charts and graphs on these tabs auto-generate based on the data entered on the **Enter Patient Data Here** tab. The data tables displayed cannot be customized. However, the formatting, chart elements and data displayed in the graphs and charts can be customized by clicking in the plot area of the graph and clicking the appropriate chart control button that appears next to the graph.

To filter the data displayed in a graph:

1. Click in the plot area of the graph.
2. Click the filter button (funnel) that appears next to the graph.
3. Select the data to be displayed.

Disclaimer

Healthcare Association of New York State, Inc. ("HANYS") provides the HANYS Sepsis Readmission Tracker Tool to you "AS IS" without any warranties, and you are solely responsible for all data entered, compliance with all privacy/security laws, and any outputs or materials derived from it. To the maximum extent permitted by law, HANYS disclaims all liability arising from or related to your use or reliance on the tool and any resulting outputs.